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GROWTH AND PROSPERITY OVERVIEW AND SCRUTINY PANEL

DATE: MONDAY 7 DECEMBER 2009
TIME: 2.00 PM
PLACE: COUNCIL HOUSE, NEXT TO THE CIVIC CENTRE

Committee Members–

Councillor Viney, Chair
Councillor Coker, Vice Chair
Councillors Ball, King, Martin Leaves, Mrs Nelder, Reynolds, Roberts and Wheeler

Substitutes–:

Any Member other than a Member of the Cabinet may act as a substitute member provided that they do not have a personal and prejudicial interest in the matter under review.

Members are invited to attend the above meeting to consider the items of business overleaf.

Members and Officers are requested to sign the attendance list at the meeting.

BARRY KEEL
CHIEF EXECUTIVE

GROWTH AND PROSPERITY OVERVIEW AND SCRUTINY PANEL

PART 1 (PUBLIC PANEL)

1. APOLOGIES

To receive apologies for non-attendance by panel members.

2. DECLARATIONS OF INTEREST

Members will be asked to make any declarations of interest in respect of items on this agenda.

3. MINUTES

(Pages 1 - 4)

To confirm the minutes of the last meeting held on 26 October 2009.

4. CHAIR'S URGENT BUSINESS

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

5. FEEDBACK FROM OVERVIEW AND SCRUTINY MANAGEMENT BOARD

To receive any feedback from the Overview and Scrutiny Board on issues which concern this Panel.

6. WORKLESSNESS: THE CONTRIBUTION AND ROLE OF PLYMOUTH CITY COUNCIL

Tackling Worklessness: The contribution and role of Plymouth City Council

Part 2: Where are the gaps? How can Plymouth City Council be more proactive?

This session will be lead and facilitated by Rupert Owen and attended by representatives from across the council e.g. Children's Services/ Adult Learning/Financial & Social inclusion, Human Resources

HOMELESSNESS:

Strategic Housing: Matt Garrett, Housing Manager
(Plymouth Sustainable Employment Project)

FINANCIAL INCLUSION:

Social Inclusion Unit: Darrin Halifax / Jo Hambley

RECRUITMENT POLICIES:

Jane McGuire, Assistant Head for Human Resources

7. DESTINATION SOUTH WEST

The Assistant Director for Economic Development will provide the Panel with an update on Destination South West.

8. CORPORATE IMPROVEMENT PRIORITIES

The Panel will consider the corporate improvement priorities that relate to their terms of reference, in order to achieve early scrutiny input into the Corporate Plan. (as agreed at the Overview and Scrutiny Management Board meeting on 7 October 2009).

CIP 5 (Providing better and more affordable housing)

CIP 11 (Improving access across the city)

CIP 12 (Delivering sustainable growth)

The Cabinet member for Transport and the Head of Transport Strategy will be invited to attend to provide further explanations on the slippage within CIP 11 over and above the summary response provided within the November Joint Finance & Performance Report.

9. HOE FORESHORE SITE VISIT UPDATE

Members of the Hoe Foreshore Task and Finish Group will provide a verbal update on the site visit that took place on 30 October 2009.

10. QUARTERLY SCRUTINY REPORT (Pages 5 - 10)

The Panel will consider its draft quarterly report.

11. APPOINTMENT OF CO-OPTED REPRESENTATIVES

The Panel will consider the appointment of a co-opted representative.

12. TRACKING RESOLUTIONS (Pages 11 - 12)

To monitor progress on previous resolutions.

13. WORK PROGRAMME (Pages 13 - 14)

To review the panels work programme 09/10.

14. EXEMPT BUSINESS

To consider passing a resolution under Section 100A (4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve(s) the likely disclosure of exempt information as defined in paragraph(s) of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

PART II (PRIVATE PANEL)

MEMBERS OF THE PUBLIC TO NOTE

that under the law, the panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

Nil.

Growth and Prosperity Overview and Scrutiny Panel

Monday 26 October 2009

PRESENT:

Councillor Viney, in the Chair.
Councillor Coker, Vice Chair.
Councillors Ball, Kerswell (substitute for Councillor King), Martin Leaves, Mrs Nelder, Reynolds, Roberts and Wheeler.

Apologies: Councillor King

The meeting started at 2.00 pm and finished at 4.00 pm.

Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

22. DECLARATIONS OF INTEREST

There were no declarations of interest in accordance with the code of conduct.

23. MINUTES

Resolved that the minutes of the meeting held on 28 September 09 be confirmed as a correct record subject to minute 12 being changed; Councillor Coker confirmed that he had worked with a representative from the Job CentrePlus on the DRC Board.

In response to questions raised, the Business Manager for Development and Regeneration reported that –

- (i) with reference to minute 15 (3) Hoe Foreshore, the Department for Community Services will take on the health & safety management arrangement for West Hoe;
- (ii) with reference to minute 19 (ii) Tracking Resolutions, Destination Southwest would be an item on the next agenda. The Business Manager is to brief the Director/Assistant Director for Development & Regeneration on the issues surrounding funding and representation and will arrange for either a) attendance at the next meeting or b) a written response.

24. CHAIR'S URGENT BUSINESS

The Panel was introduced to Anthony Payne, the new Director for Development and Regeneration, and were informed that he had previously worked for a regional development agency. Mr Payne had been in post for three weeks.

25. BID VETO

The City Centre Project Officer provided the Panel with information on the Business Improvement District (BID) and informed the Panel that –

- (i) the BID was established in Plymouth in 2005 and had dramatically improved the city centre;
- (ii) issues of cleanliness, security and overall standards had been addressed;
- (iii) retail crime was down by 23%;
- (iv) marketing had been focused upon;

- (v) strategic projects, such as Plymouth Summer Festival, had been successful;
- (vi) resources had been invested in the Western Approach and Theatre Royal car parks;
- (vii) the Council had the power to veto the Business Improvement District;
- (viii) 89% of retailers voted in favour for the renewal of Plymouth's BID;

In response to questions raised it was reported that –

- (ix) 9% of retailers voted against the BID;
- (x) marketing was greatly focused upon;
- (xi) the results achieved for Plymouth's BID was the biggest and best mandate ever achieved;

Resolved that in view of the excellent results achieved by the BID to date, the City Council be recommended not to exercise the power of veto with regard to the renewed BID.

26. **EASTERN CORRIDOR BRIEFING**

The Major Schemes Project Manager and the Portfolio holder for Transport provided the Panel with an update on the Eastern Corridor.

Resolved that the next briefing would be scheduled for Jan 25 2010.

27. **CARBON REDUCTION COMMITMENT**

The Sustainable Development Officer and the Carbon Reduction Manager provided the Panel with information on the Carbon Reduction Commitment Scheme.

The Panel was informed that –

- (i) the Carbon Reduction Commitment (CRC) Energy Efficiency Scheme was introduced by the Climate Change Act 2008 and Plymouth City Council had signed up to it;
- (ii) the Carbon Reduction Commitment was the UK's mandatory climate change and emissions saving scheme and would start on 1 April 2010;
- (iii) this scheme would apply to any organisation that used more than 6 Gigawatts of half hourly recorded electricity use in 2008/09;
- (iv) participants would be set reduction targets; if these targets were met, payments would be repaid; there would also be a reward initiative;
- (v) waste and transport were currently excluded from calculations;
- (vi) in 2008/09 the Council (including schools) used 15,034,028 kwh between January and December 2008;
- (vii) for 2008/09 Plymouth City Council's carbon footprint (less waste and transport) was calculated as 29,549 tCO₂;
- (viii) the Carbon Reduction Commitment was listed as a corporate improvement priority in this year's corporate plan;

- (ix) by 2010/11 the Council should see a reduction of at least 16% in its corporate carbon footprint.

In response to questions raised it was reported that –

- (x) a gigawatt was a million million watts;
- (xi) credit in terms of co2 emissions could be used as a commodity;
- (xii) the Carbon Reduction Commitment does not include co2 emissions of transport or waste;
- (xiii) the Carbon Reduction Commitment was not budgeted for in the Council's financial year, however Salix would provide interest free loans;
- (xiv) it was not known how many European partners had signed up to the Carbon Reduction Commitment however the Carbon Reduction Manager would investigate and provide a response;

Resolved that the Carbon Reduction Commitment be added to the March agenda in order to inform the Panel of progress, and to clarify the leadership and ownership within Plymouth City Council management arrangements.

28. **HOE FORESHORE MANAGEMENT**

The Panel was informed that the Department for Community Services had been identified as the new management arrangement for West Hoe and that a new risk assessment would take place for this section of the Hoe.

The next site visit will take place on 30 October 09 and officers will be asked to provide clarity on the timing of the West Pier risk assessment and the action being taken regarding the safety of the diving board.

29. **APPOINTMENT OF CO-OPTED REPRESENTATIVES**

Resolved that this item be referred to the next business meeting.

30. **APPOINTMENT OF SUBSTITUTE MEMBER TO THE OVERVIEW AND SCRUTINY MANAGEMENT BOARD**

Resolved that the Vice Chair would liaise with Councillors Wheeler and Nelder in order to appoint a Labour substitute member to the Overview and Scrutiny Management Board.

31. **SKATEBOARDING REVIEW**

Councillor Reynolds gave his apologies for the first meeting.

Resolved that clarification to be sought on whether it is acceptable for 3 members to form the Panel.

32. **EXEMPT BUSINESS**

There were no items of exempt business.

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CITY OF PLYMOUTH

Subject: Growth & Prosperity Overview and Scrutiny Panel Quarterly Report
Committee: Growth & Prosperity Overview and Scrutiny Panel
Date: 7 December 2009
CMT Member: Anthony Payne (Director for Development & Regeneration)
Author: Gill Peele (Growth & Prosperity Overview and Scrutiny Panel Lead Officer)
Contact: gill.peele@plymouth.gov.uk
Ref: GP-OSPQtr2-
Part: Part I

Executive Summary:

This report sets out a review of the Growth & Prosperity Overview and Scrutiny Panel for the second quarter of 2009/2010.

Corporate Plan 2009-2012:

The Growth & Prosperity Overview and Scrutiny Panel provides strategic scrutiny of the following Corporate Improvement Priorities and key areas:

- CIP5 - Providing better and more affordable housing
 - CIP11 - Improving access to the city
 - CIP12 - Delivering Sustainable Growth
 - The strategic and operational activities of the Department for Development & Regeneration
-

**Implications for Medium Term Financial Plan and Resource Implications:
Including finance, human, IT and land**

None

Other Implications: e.g. Section 17 Community Safety, Health and Safety, Risk Management, Equalities Impact Assessment, etc.

None

Recommendations & Reasons for recommended action:

That the report is noted

Alternative options considered and reasons for recommended action:

N/A

Background papers:

Growth & Prosperity Overview and Scrutiny minutes and forward plan

Sign off: N/A

CITY OF PLYMOUTH

Growth & Prosperity Overview and Scrutiny Panel Quarterly Report

1. Introduction

- 1.1 This report sets out a review of the Growth & Prosperity Overview and Scrutiny Panel for the second quarter of 2009/10, incorporating the meetings of 20th July and 28th September 2009 respectively.

2. Scope of the Overview and Scrutiny Panel

- 2.1 The Growth & Prosperity Overview and Scrutiny Panel is primarily concerned with the strategic scrutiny of the following Corporate Improvement Priorities and key areas:
- o CIP5 - Providing better and more affordable housing
 - o CIP11 - Improving access to the city
 - o CIP12 - Delivering Sustainable Growth
 - o The strategic and operational activities of the Department for Development & Regeneration
- 2.2 The detailed terms of reference for the panel are contained in Appendix 1.
- 2.3 The panel consists of the following members and officers

Title	Name	Attendances (2 meetings)
Councillor (Chair)	D.Viney	2
Councillor (Vice Chair)	M.Coker	2
Councillor	R.Ball	2
Councillor	M.King	0
Councillor	Martin Leaves	2
Councillor	D.Reynolds	1
Councillor	B. Roberts	2
Councillor	J.Nelder	2
Councillor	G.Wheeler	2
Lead Officer	G.Peele	2
Democratic Support	H.Rickman	2

- 2.4 The Panel, through effective strategic and operational scrutiny, supports the following cabinet members and CMT officers

Title	Name
Cabinet Member (Planning, Strategic Housing & Economic Development)	Ted Fry
Cabinet Member (Transport)	Kevin Wiggins
Director for Development & Regeneration	Anthony Payne

- 2.5 The panel has a budget of £2,000 to support the scrutiny work.

3. Key achievements to date

3.1 The panel met on two occasions during the period of this quarterly report. Meetings have been well structured, managed efficiently and well attended by panel members. A positive contribution has been made to support an effective strategic and operational overview, in particular the following achievements have already been made:

- The July meeting received the Director for Development & Regeneration who gave a presentation on the key drivers and objectives for the delivery of the CIPs and potential areas where the Growth & Prosperity Overview & Scrutiny would add value
- The panel has approved a work programme focusing on the CIP's and progress of key strategies, planned growth for the city ,economic development and carbon reduction commitment
- The agreed work programme focuses on helping to develop policy where the Council can tackle impacts of the recession, maintaining an oversight of progress on long term growth targets/projects, ensuring the Council understands the significance of on going strategic housing role following housing stock transfer and providing an oversight and advice on key partnership issues
- The panel is also managing and resolving it's tracking resolutions promptly. A Task and Finish group assembled during the previous year has continued to meet to complete the health & safety review of the Hoe Foreshore
- The September meeting focussed on Worklessness and the role of the Council as viewed by external partners. JobCentreplus , Working Links, Employment & Skills Board and DRCP gave presentations to the panel to set the scene for the review.
- The achievement of the panel so far this year has been helped by the understanding of issues by the Chair / Vice Chair, supported by scheduled meetings with senior officers within the Department for Development & Regeneration.

4. On the Horizon

4.1 The work programme for the quarters 3 and 4 includes the following;

- To receive information from officers on what the Council as an employer is doing to support the worklessness agenda and to invite external partners to a follow up meeting to share the panels recommendations
- To receive an update on the Carbon Reduction Commitment
- To consider the right of the Council to exercise a veto on the BID proposal
- To receive and review the LDF Annual Monitoring Report
- To receive an understanding of the Strategic Housing role of the Council and to recommend future Overview and Scrutiny involvement

- To review the current Skateboarding bye-law in the city centre

5. Recommendation

5.1 That the progress of the Growth & Prosperity Overview and Scrutiny panel is noted by the Overview and Scrutiny Management Board

Gill Peele

Lead Officer Growth & Prosperity Overview and Scrutiny Panel

2nd November 2009

Growth & Prosperity Overview and Scrutiny Panel

Growth and Prosperity Overview and Scrutiny Panel

Terms of Reference

- To review new and existing policies and consider how they may be improved and developed;
- To monitor the budget and performance of the Cabinet Member, Department and partners to ensure that the priorities for the area are being delivered upon;
- To monitor performance against the relevant Corporate Improvement Priorities;
- To review Policies within the Budget and Policy Framework;
- To consider Equality Impact Assessments against new and existing policies;
- To investigate local issues to find out how the council and its partners can improve to meet the needs of local people;
- To make recommendations about service delivery to the Cabinet (via the Board)
- To review and scrutinise the performance of partner organisations
- To set up Ad-Hoc Working Groups as and when required;
- To produce quarterly progress reports to go to the management board

Cabinet Members

- Transport
- Safer and Stronger Communities (until Housing Stock Transfer)
- Planning, Strategic Housing and Economic Development
- Street Scene, Waste and Sustainability

Directorate

- Development and Regeneration
- Community Services (until Housing Stock Transfer)

- Planning
- Transport
- Strategic Housing
- Economic Development
- Sustainability and Climate Change

Corporate Improvement Priorities (CIPs)

- Better Homes (CIP 5)
- Waste and Recycling (CIP 10) (This is first part only, i.e long term waste disposal solution)
- Transport (CIP 11)
- Sustainable Growth (CIP 12)

LSP Link

- Wealthy Theme Group

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**GROWTH AND PROSPERITY - OVERVIEW AND SCRUTINY PANEL
TRACKING RESOLUTIONS -
Grey = Completed**

Panel Date	Minute Number	Resolution	Action By	Progress	Target Date	Comments
26 Jan 09	55b	<p>2 Red Risk Audit items (Hoe Foreshore and maintenance of parks and playgrounds environment):</p> <p>It was <u>resolved</u> that a Task and Finish group, comprising of six Members, would be set up to investigate this matter.</p>		<p>Councillors K Foster, Coker, Smith, McDonald, Roberts and Delbridge were selected for the Hoe Foreshore T+F group and a meeting to discuss the PID took place in March 09 with Gill Peele, Mike Hocking, Judith Shore, Nick Jones and Councillors K Foster and Coker in attendance.</p> <p>A meeting was set for the T+F group on 1 June 09 however this was postponed due to risk assessments not being completed. A T+F Group meeting took place on 3 July 2009; Councillor Viney replaced Councillor K Foster as chair. The minutes were attached to the Panel's 20 July 2009 agenda.</p> <p>It was resolved that a site visit would take place in August 2009 and members would report back to the Panel on 28 September.</p> <p>At its meeting on 20 July, the Panel agreed that the matter of the maintenance of parks and playgrounds environment should be re-activated until a satisfactory response was received.</p> <p>At its 28 Sep 09 meeting, it was resolved under minute 19, Tracking Resolutions, that the Panel recommend to the Management Board that the Parks/Playgrounds Risk Assessment be transferred to the Customers and Communities OSP Panel for further consideration as it was now their new terms of reference. This was approved by the Management Board on 4 Nov 09.</p>	Mid - End July 2009	

Panel Date	Minute number	Resolution	Action by	Progress	Target date	Comments
20 July 09	9	The possibility of Councillor representation on Destination South West be investigated.		<p>Waiting for a response from DSW.</p> <p>At its 28 Sep 09 meeting it was resolved under minute 19 – Tracking Resolutions that the Panel agreed to raise the issue of DSW funding and representation with the Director for Development and Regeneration and the Assistant Director for Economic Development at the next meeting (should they be able to attend). The Panel would then consider whether they wished to invite the Director of DSW to a future meeting.</p> <p>Tracking Resolutions, Destination Southwest would be an item on the next agenda. The Business Manager is to brief the Director/Assistant Director for Development & Regeneration on the issues surrounding funding and representation and will arrange for either a) attendance at the next meeting or b) a written response.</p>		



Growth and Prosperity Overview and Scrutiny

Work Programme 2009/10

Issues Panel May Wish to Scrutinise	J	J	A	S	O	N	D	J	F	M	A
Worklessness				28		23		tbc			
BID Veto					26						
Carbon Reduction Commitment					26					22	
Strategic Housing Functions								25			
Local Development Framework Annual Monitoring Report								25			
City and Sub Regional Governance										22	
Eastern Corridor Briefings - tbc								25			
Destination South West: Aims and Objectives and consideration of future Plymouth City Council membership.						23					
Joint Finance and Performance Monitoring including LAA Performance Monitoring (subject to the Overview and Scrutiny Management Board referring issues to the Panel)											
Monitor CIPs that the Panel is responsible for – CIP 5 (Providing better and more affordable housing) CIP 10 (Disposing of waste and increasing recycling) CIP 11 (Improving access across the city) CIP 12 (Delivering sustainable growth) <i>(referred to the Panel from the Overview and Scrutiny Management Board 7 October 2009 Meeting)</i>						23					

Issues Panel May Wish to Scrutinise	J	J	A	S	O	N	D	J	F	M	A
Plymouth City Development Company											
Task and Finish Groups											
Hoe Foreshore					30						
Skateboarding bylaw					28		3	12			
Plymouth Citybus Limited (joint)					1 29						